REPUBLIC OF KENYA

ST. MARY'S GIRLS SECONDARY SCHOOL-THIGIO

MOTTO: STRIVE FOR EXCELLENCE

P.O. BOX 477-00217, LIMURU, KENYA
TEL: 020 2021177

STRIVE FOR EXCELLENCE

TENDER NOTICE

ST. Mary's Girls Secondary School-Thigio invites interested, eligible and competent firms to submit sealed bids for the following proposed project as specified in the Tender Document:

ITEM	TENDER NUMBER	TENDER NAME	TENDER SECURITY (KSHS.)	NCA CATEGORY	ELIGIBILITY
1	**ST. MGSST/ T/FF/DORM/ 01/2026**	**PROPOSED CONSTRUCTION OF FIRST FLOOR DORMITORY AT ST. MARY'S GIRLS' SECONDARY SCHOOL-THIGIO**	KSHS. 120,000.00 (One Hundred and Twenty Thousand Shillings Only)	Copy of Valid Registration Certificate with National Construction Authority Building Works Contractor and Valid Contractor Annual Practicing Licenses **NCA 7 and Above (Building Works Contractor).** Copy of Valid Registration Certificate and Contractor Annual Practicing License with National Construction Authority **NCA 8 and Above (Electrical and Mechanical Works Contractor)** (for Electrical and Mechanical Works, the Main Contractor may use a Sub-Contractor for these works who must be properly engaged and attaching the specified documents in the tender document)	Open Tender

A complete set of tender documents may be obtained from ST. Mary's Girls Secondary School-Thigio during official working hours upon payment of non-refundable fee of Kshs. 1,000 (One Thousand Shillings Only) or electronically free of charge from the websites (**www.mygov.go.ke** or **https://gaa.go.ke/all-tenders**).

Tender responsiveness minimum criteria will be based on the following requirements.

a) Copy of Business Registration/Incorporation;
b) Copy of KRA PIN Registration Certificate;
c) Copy of current and valid Tax Compliance Certificate;
d) Copy of CR 12
e) Copy of Valid Registration Certificate with National Construction Authority Building Works Contractor and Valid Contractor Annual Practicing Licenses **NCA 7 and Above (Building Works Contractor).**
f) Copy of Valid Contractor Annual Practicing Licenses **NCA 7 and Above (Building Works Contractor)**
a) Copy of Valid Registration Certificate with National Construction Authority **NCA 8 and Above (Electrical and Mechanical Works Contractor)**
b) Copy of Valid Contractor Annual Practicing Licenses **NCA 8 and Above (Electrical and Mechanical Works Contractor)**
c) Main Contractor may be allowed to use a Sub-Contractor for Electrical and Mechanical Works where the procedurally Sub-contracted and attaching Sub-Contracting Agreement, Business Registration or Incorporation Certificate, KRA PIN, Tax Compliance Certificates and NCA Registration and Annual Contractor Practicing Licenses of the Sub-Contractor.
d) Duly filled Form of Tender
e) Duly filled Confidential Business Questionnaire
f) Self-declaration that the person / tenderer is not debarred in the matter of the Public Procurement and Asset Disposal Act 2015.
g) Self-declaration that the person / tenderer will not engage in any corrupt or fraudulent practice.
h) Declaration and commitment to the Code of Ethics.
i) Must provide a Tender Security of **kshs. 120,000.00** (One Hundred and Twenty Thousand Shillings Only)
j) The Tender Price must include **Public Procurement Capacity Building Levy** of 0.03% of the value of the signed contract **exclusive of applicable Taxes.**
k) The Tenderer shall chronologically serialize all pages of the tender documents submitted.
l) Submit Original Tender Document and a Copy. The Original Tender shall be typed or written in indelible ink and shall be signed by a person duly authorized to sign on behalf of the tenderer.
m) Proof of adequate Equipment either owned or leased and Key Personnel.
n) Proof of works of similar in Nature, complexity or magnitude.
o) Audited financial statements for the last three years; 2025, 2024 and 2023 or Bank Statements.

Duly completed Bid documents are to be enclosed in a plain sealed envelope, marked with the Tender Number, Name and as prescribed in the respective Tender Documents and be deposited in the Tender Box located at Reception of ST. Mary's Girls Secondary School-Thigio, Administration Office Block along Mutarakwa-Ndeiya-Kikuyu Road in Ndeiya Sub-County, Kiambu County, or be addressed to:

THE PRINCIPAL / B.O.M. SECRETARY
ST. MARY'S GIRLS SECONDARY SCHOOL-THIGIO
P.O. BOX 477-00217
LIMURU

So as to be received on or before **TUESDAY, 15TH DECEMBER, 2026 at 11:00A.M. AT St. Mary's Girls Secondary School-Thigio, Boardroom.**

Prices quoted should be net inclusive of Public Procurement Capacity Building Levy of 0.03% of the signed contract exclusive of applicable Taxes, all taxes, delivery cost and must be in Kenya Shillings and shall remain valid for One Hundred and Eighty (180) days from closing date of the tenders.

Tenders will be opened immediately after closing date and time at St. Mary's Girls Secondary School-Thigio, Boardroom in the presence of tenderers or their representatives who choose to attend.

Ms. JERUSHAH KIARA
PRINCIPAL / B.O.M. SECRETARY
ST. MARY'S GIRLS SECONDARY SCHOOL-THIGIO